

DONATION REQUEST FORM

We strive to be good corporate citizens. In order to strengthen the health, social, educational, and cultural fabric of our community, we realize that we must make contributions. We understand that there are many causes worthy of support, but by focusing our resources in a few areas we feel our impact is greater. We will try to respond to your contribution request if we can identify with the effort of the cause – trying not to base our decision upon whether our own self-interest will be helped by responding or hurt by not responding. We will ask these questions:



- Is your organization or event clearly non-profit or charitable? If not, we may consider your request to be more appropriately directed to our marketing decision makers and will forward for you as appropriate.
- Is your request coming from an organization that will improve the health, educational, cultural, or civic vitality of this community?
- Does contributing to your organization touch on our prioritized areas of concern?

We appreciate your time in helping us make effective decisions towards the betterment of our community.

YOUR NAME: _____ TODAY'S DATE: _____

YOUR PHONE: _____ YOUR EMAIL: _____

About Your Organization

1. The organization seeking the donation: _____
Is the organization a 501(c)(3)? No Yes EIN: _____
2. What is your organization's mission? Please submit mission statement, most recent correspondence to the stakeholders, and/or the organization's website address: (attach documents as needed) _____
3. Has your organization received a donation from us in the past? No Yes
4. Your relationship to the organization: _____
5. Organization's Executive Director: _____
6. Will YeniFred, LLC be the exclusive provider of baked goods for your organization? No Yes
7. Referred by (customer name): _____

About the Donation

1. The name and type of event at which the donation will be used: _____
2. The event's goal: _____
3. What will the donation be used for? Auction Item Prize Item Refreshments Other
4. The exact donation you are seeking: _____
5. If requesting refreshments, how many people will be served by our contribution _____
6. Recognition to donors (at the event, prior, subsequent, etc)? _____

Logistic Basics

1. Date needed: _____ Time needed: _____
2. Who will pick it up? _____
3. Person's work/home phones: _____

Simple Instructions

Mail this form to **6352 NW 18th Dr Ste 3, Gainesville, FL, 32653** or email to moreinfo@bearbakeshop.com. Please understand that the more lead time we are given to consider your request, the greater the chance that we can find some way to help you. We strive to acknowledge your request within five business days of receiving this completed form, and will do our best to have an answer for you within two weeks.